

ENTRY LEVEL CERTIFICATE STEP UP TO ENGLISH Silver Step 5972/1

Component 1 Literacy Topics – Planning the Prom Non-exam Assessment Task and Teachers' Notes

Specimen 201	.5 Time allowed: 1 hour and 30 minutes
Please write clearly	, in block capitals.
Centre number	Candidate number
Surname	
Forename(s)	
Notice to Candida else or allow anothe	te. The work you submit for assessment must be your own. If you copy from someone or candidate to copy from you, or if you cheat in any other way, you may be disqualified.
	tion. I have read and understood the Notice to Candidate and can confirm that I have ned work without assistance other than that which is acceptable under the scheme of
Candidate signature	
	al assistance (if any). Did the candidate receive any help or information in the ork? If the answer is yes, please give details.
Teacher declaration I confirm that the case authenticated the case solely that of the care	ndidate's work was conducted under the conditions laid out by the specification. I have indidate's work and am satisfied that to the best of my knowledge the work produced is
As part of AQA's cor	mmitment to assist students, AQA may make your work available on a strictly anonymous

remove the work on reasonable notice. If you have any concerns please contact AQA.

To see how AQA complies with the Data Protection Act 1988 please see our Privacy Statement at aqa.org.uk

Version 1.0

basis to teachers, examining staff and students in paper form or electronically, through the Internet or other means, for the purpose of indicating a typical mark or for other educational purposes. In the unlikely event that your work is made available for the purposes stated above, you may object to this at any time and we will

Non-exam Assessment Tasks

Time allowed

 Responses should be produced under controlled conditions and formal supervision in time totalling no more than 1 hour and 30 minutes. The total time allowed may take place over one or more sessions.

Instructions

Students should complete all the tasks in each section.

Information

- The assessment criteria can be found in the mark scheme.
- Marks are shown in brackets.
- The maximum mark for this topic is 60.

Important reminders

- These tasks are confidential until the time of issue.
- You should ensure that students are given the correct tasks for the year of submission.
- Full details of the conditions for these tasks are given in the relevant specification documents.
- Students can be assessed only once on a given context for a given task.
- This booklet should be used to show how the criteria have been applied to the work of the student. The booklet should then be submitted to the moderator.

Please complete the boxes below before submitting the booklet to the moderator:

	Maximum mark	Mark awarded
Spoken Language	12	
Total mark for Reading	24	
Total mark for Writing	24	
Total mark for topic	60	

Step Up to English Silver Step Component 1

Sample Topic – Planning the Prom

Time allowed: 1 hour and 30 minutes

This topic is based around the planning of a school event for school leavers. The responsibility for planning and organising the event is delegated to students. In order to prepare students for assessment, the following checklist contains skills and activities that may need to be developed.

Assessment focus	Required literacy skills	Suggested activities	Assessment objective
Reading			
Read and extract information from non-fiction texts.	Decode Consonant Vowel Consonant (CVC), Consonant Vowel Consonant Consonant (CVCC) and simple polysyllabic words. Use contextual clues to decode unfamiliar words. Read first 100 high frequency words. Read first 100 medium frequency words. Scanning. Skimming, perhaps including how to identify and use topic sentences. Text mapping eg understand the layout of different non-fiction texts.	Read a range of non- fiction texts and extract key information. Identify key features.	AO1 AO4
Show an understanding and summarise the main messages of whole texts.	Use contextual clues to help decode messages. Skimming, including topic sentences.	Identify topic sentences.	AO4
Make inferences based on evidence in a text.	Writers' technique eg rhetorical questions, bias, exaggeration, emotive language.	Highlighting key words. Commenting on key words.	AO1 AO2
Writing			
Communicate information in writing for a variety of audiences, including relevant points and organise it clearly.	Knowledge of specific audiences. Phonetic knowledge. Punctuation eg full stops, commas, question marks, exclamation marks, speech marks. Capital letter usage. Sentence structure. Understanding of the six main non- fiction text purposes eg explain, inform, instruct, discuss, persuade, recount. Paragraphing. Vocabulary for style. Spelling patterns eg vowel blends, common suffixes, prefixes.		AO5

	Spell high frequency & medium		
	frequency words.		
	Knowledge of how to edit and proof		
14/1/	read writing.		100
Write using Standard	Knowledge of phonics.	Emails.	AO6
English including	Long and short vowel sounds.	Letters.	
correct spelling.	Blends eg sh, th, ch, fl.	Texts.	
	How to use a dictionary.	Reports.	
		Action plans.	
Construct sentences	Sentence structure.	Building sentences from	AO5
and use some	Connectives.	simple to complex.	
connectives for clarity.	Parts of speech eg verbs, nouns,	Connective games eg	
	adjectives, adverbs, prepositions.	add a sentence to peers	
		using a given connective.	
		Connective synonyms.	
Choose appropriate	Knowledge of the context of words.	Speaking frames.	AO6
vocabulary for	Vocabulary for effect eg adjectives,	Thesaurus challenges.	
purpose and	adverbs, power verbs.	o o	
audience.	^ 1		
Present writing in a	Draft.	Drafting work.	AO5
way that will gain the	Knowledge of text mapping.	, and the second	
respect of the reader.	Letter orientation.		
·	Punctuation.		
Spoken Language			
Outline plans and	Know the features of good speaking eg	Group mind mapping.	AO7
ideas to others in a	talk audibly, gesture, eye contact, tone	1:1 discussion.	AO8
brief presentation	of voice, pausing for effect, emphasis.	PowerPoint.	AO9
using language	Understand that adjectives add interest.		
appropriate to the	Understand how to present different		
purpose and	arguments.		
audience.	Ŭ.		
Contribute to a	Know the features of good listening eg	Role play cards.	AO7
discussion by listening	eye contact, encouraging, asking		AO8
and responding to the	questions for clarity.		AO9
ideas of others.	Understand how to respond		
	respectfully.		
Contribute to a	Turn taking.		AO8
discussion by taking a	How to respect others views.		
role such as chair,	How to work in a group.		
note-taker,	3. 3%pi		
summariser.			
- Carrillarioon			

Assessment

Spoken Language Task

Stage 1 – preparation

In a group, ask students to talk about what makes a good prom. The aims of the meeting are:

- to gather ideas and suggestions for the event
- to agree on the best ideas
- to decide on actions to follow the meeting
- to encourage students to think about the needs of the entire year group.

Stage 2 – delivery

Explain your ideas for the school leavers' event to your teacher. Answer questions that seek additional information and/or clarification.

[12 marks] AO7 AO8 AO9

Teacher annotation on Spoken Language Task

Please fill in the box below with your comments on the Spoken Language task. Teacher annotation should comment on performance, justifying the mark awarded, as well as describing the context of the activity and any support provided.

Comments and notes on contextualisation		
	Manta accordad	
	Mark awarded	

Reading Task 1

Look at these business cards.

Hotel Blue Tel: 01733 123456 www.hotelblue.co.uk **DJ Dan** Tel: 01899 553551 www.music.com Flash John Photographer
Tel: 01733 123321
www.flash.co.uk

Crown Hotel
Tel: 01899 567891
www.crownhotel.web

DJ HipHop Tel: 01899 765432 www.tunes.web

Cool Pics
Tel: 01733 543210
www.coolpics.web

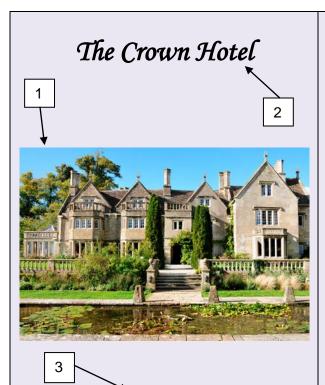
1 Fill in the table below. The first and last rows have been done for you.

[7 marks] AO1

Company	Telephone number	Website	Service
Hotel Blue	01733 123456	www.hotelblue.co.uk	Hotel
	01899 553551		DJ
Flash John		www.flash.co.uk	Photographer
	01899 567891		Hotel
DJ HipHop		www.tunes.web	
Cool Pics	01733 543210	www.coolpics.web	Photographer

Reading Task 2

Look at these pages from a hotel advert.



Events:

- Weddings
- **A** Parties
- **❖** Meetings

All in a beautiful setting

We offer:

- Someone to help you plan your event
- ❖ A choice of two stunning rooms to suit your needs.
 - The King's Hall which can hold a dinner dance for up to 180 people with a bar and dance floor
 - ❖ The Queen's Room a smaller room for parties with views of the hotel's pretty gardens
- Our own DJ with state of the art sounds
- ❖ The deluxe Princess Bar
- * A fitness centre
- ❖ A business centre with photocopying
- ❖ A wedding planner
- ❖ Free hire of sounds, decks and lights
- Great food

Come to The Crown. We aim to please.

'I hold events at the Crown every year. The service is great and the food is fab. It's always tasty and there's plenty of it. The vegetarian meals are the best I've had. We love it'

Sean Davis, Business Enterprise

5

1 Match the numbers on the advert to the descriptions in the table below. One has been done for you.

[4 marks] AO1

Description	Number
Picture of hotel	1
What the hotel offers	
Name of hotel	
Customer review	
A heading saying what the hotel does	

What makes the hotel a good place to hold the prom? Fill in the table below. One has been done for you.

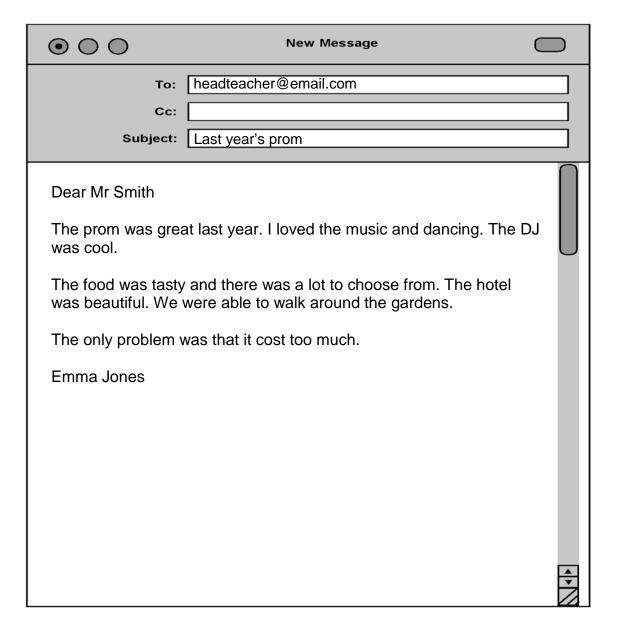
[4 marks] AO1

Point	Reason
Free hire of sounds, decks and lights	Keeps costs down

We aim to please. This makestwo stunning rooms.	them sound really helpful.
We love it.	
style food hotel rooms hotel grounds music. Would you like to have your prom at the Cr	[5 mark
Yes No No	ot sure

Reading Task 3

Look at this email from a student who went to last year's prom.



1 Explain why Emma used these words in her email. One has been done for you.

[2 marks] AO2

Word	Explain
Great	This word shows Emma had a good time at the prom
Cool	
Tasty	

Writing Task

Your teacher has asked your class for ideas for the prom. Use the form below to tell her your ideas and why they are the best.

Remember to:

- write in sentences
- check your spelling
- use full stops and capital letters
- write neatly.

[24 marks] AO5 AO6

Date and	
time of	
event	
Place	
Flace	
What students	
will pay	
1	
Who will come?	
What will happen?	You should write in sentences in this part of the plan.
2.000	
2000	
-UNIX-2	
all the second	
Action 18 18 18 18 18 18 18 18 18 18 18 18 18	
Washing W.	
1	
14	
CONTRACTOR OF THE PARTY OF THE	
Bullion 200 Market 1	

END OF QUESTIONS

There are no questions printed on this page

ACKNOWLEDGEMENT OF COPYRIGHT-HOLDERS AND PUBLISHERS

Permission to reproduce all copyright material has been applied for. In some cases efforts to contact copyright-holders have been unsuccessful and AQA will be happy to rectify any omissions of acknowledgements in future papers if notified.

Reading Task 1: Images © Thinkstock Reading Task 2: Images © Thinkstock

Copyright © 2015 AQA and its licensors. All rights reserved. AQA retains the copyright on all its publications. However, registered schools/colleges for AQA are permitted to copy material from this booklet for their own internal use, with the following important exception: AQA cannot give permission to schools/colleges to photocopy any material that is acknowledged to a third party even for internal use within the centre.