



Please write clearly in block capitals.

Centre number

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Candidate number

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Surname

Forename(s)

Candidate signature

Functional Skills Certificate

FUNCTIONAL ENGLISH

Component 2 Writing Level 2

Monday 26 February 2018

Afternoon

Time allowed: 1 hour

Materials

- You will need no other materials.

Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided.
- Do not write outside the box around each page or on blank pages.
- If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).
- Do all rough work in this answer book.
- Cross through any work you do not want to be marked.

For Examiner's Use	
Question	Mark
1	
2	
TOTAL	

Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 30.
- You are reminded of the need for good English and clear presentation in your answers.
- You may use a dictionary.

Advice

- You are advised to spend about 30 minutes on each question.



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QAN 500/9126/8

Answer **both** questions

You are advised to spend about 30 minutes on each question.

1 You read the following letter in your local newspaper:

Dear Editor,

I'm sick and tired of seeing so many annoying people blocking our streets these days. If they're not slumped on the floor with a plastic cup next to them, hoping to collect pennies, they are asleep in the doorways... Then you've got people running up to you to ask you to sign up for something... and then the entertainers. It can be quite intimidating. If you're lucky to get past those people, you've got your food and coffee stalls. Is there no end to the obstructions on the high street?

I am a retired nurse and don't have the time to deal with all these distractions and obstructions when I go into town. Can't something be done about it?

Yours faithfully,

Angela McKenzie

What do you think of Angela's views?
We're looking to get the views of our readers on this important topic. Write to:
Dave Hopkins, Editor, The Sentinel,
High Street, Wickby WK9 6TV

Write a letter to Dave Hopkins expressing your views on the issues that Ms McKenzie raised.

Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

[15 marks]

Plan your answer here:



Turn over for the next question

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outside the
box*

**DO NOT WRITE ON THIS PAGE
ANSWER IN THE SPACES PROVIDED**

Turn over ►



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2 You have recently moved into the flat shown in this advertisement:

Comfortable flat available

Good location, reasonable rent

Free Wifi and sports channels

Fully furnished, modern kitchen

Clean and tidy

Two bedrooms

Interested? Then contact...

Serena Johnson
Liberty Estate Management
serena.liberty@email



You are not happy with the flat since you have moved in and feel that the advertisement was misleading.

Write a persuasive email to Serena Johnson informing her about what is wrong with the flat and what you would expect her to do.

Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

[15 marks]

Plan your answer here:



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15

END OF QUESTIONS



There are no questions printed on this page

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ANSWER IN THE SPACES PROVIDED**



