

Cambridge IGCSE™

MALAY
Paper 4 Writing
MARK SCHEME
Maximum Mark: 45

Published

This mark scheme is published as an aid to teachers and candidates, to indicate the requirements of the examination. It shows the basis on which Examiners were instructed to award marks. It does not indicate the details of the discussions that took place at an Examiners' meeting before marking began, which would have considered the acceptability of alternative answers.

Mark schemes should be read in conjunction with the question paper and the Principal Examiner Report for Teachers.

Cambridge International will not enter into discussions about these mark schemes.

Cambridge International is publishing the mark schemes for the May/June 2025 series for most Cambridge IGCSE, Cambridge International A and AS Level components, and some Cambridge O Level components.

Generic Marking Principles

These general marking principles must be applied by all examiners when marking candidate answers. They should be applied alongside the specific content of the mark scheme or generic level descriptions for a question. Each question paper and mark scheme will also comply with these marking principles.

GENERIC MARKING PRINCIPLE 1:

Marks must be awarded in line with:

- the specific content of the mark scheme or the generic level descriptors for the question
- the specific skills defined in the mark scheme or in the generic level descriptors for the question
- the standard of response required by a candidate as exemplified by the standardisation scripts.

GENERIC MARKING PRINCIPLE 2:

Marks awarded are always whole marks (not half marks, or other fractions).

GENERIC MARKING PRINCIPLE 3:

Marks must be awarded **positively**:

- marks are awarded for correct/valid answers, as defined in the mark scheme. However, credit is given for valid answers which go beyond
 the scope of the syllabus and mark scheme, referring to your Team Leader as appropriate
- marks are awarded when candidates clearly demonstrate what they know and can do
- marks are not deducted for errors
- marks are not deducted for omissions
- answers should only be judged on the quality of spelling, punctuation and grammar when these features are specifically assessed by the question as indicated by the mark scheme. The meaning, however, should be unambiguous.

GENERIC MARKING PRINCIPLE 4:

Rules must be applied consistently, e.g. in situations where candidates have not followed instructions or in the application of generic level descriptors.

GENERIC MARKING PRINCIPLE 5:

Marks should be awarded using the full range of marks defined in the mark scheme for the question (however; the use of the full mark range may be limited according to the quality of the candidate responses seen).

GENERIC MARKING PRINCIPLE 6:

Marks awarded are based solely on the requirements as defined in the mark scheme. Marks should not be awarded with grade thresholds or grade descriptors in mind.

Annotations guidance for centres

Examiners use a system of annotations as a shorthand for communicating their marking decisions to one another. Examiners are trained during the standardisation process on how and when to use annotations. The purpose of annotations is to inform the standard isation and monitoring processes and guide the supervising examiners when they are checking the work of examiners within their team. The meaning of annotations and how they are used is specific to each component and is understood by all examiners who mark the component.

We publish annotations in our mark schemes to help centres understand the annotations they may see on copies of scripts. Note that there may not be a direct correlation between the number of annotations on a script and the mark awarded. Similarly, the use of an annotation may not be an indication of the quality of the response.

The annotations listed below were available to examiners marking this component in this series.

Annotations

Annotation	Meaning
✓	Mark awarded on Question 1
×	Used to show original mark not awarded.
✓ 1	Task/Bullet point 1 completed. Numbered ticks 1 to 5 refer to tasks/bullet points 1 to 5. One tick = partial task completion. Two ticks = task fully completed.
^	Something missing. In the left margin = task omitted. In the body of the text = significant word missing.
BOD	Benefit of doubt given
+	Recorded in right margin to indicate that the candidate has provided detailed information that merits awarding.
Highlighter	Highlighted text In Question 2 – Examples of connectives highlighted In Question 3 – Examples of cohesive devices, and complex structures and vocabulary highlighted.
or IR	Section of text not relevant to the task. Has to be agreed with Team Leader.

Annotation	Meaning
?	Message unclear
Off page comment	Off page comment – usually used to annotate practice scripts to standardise examiners.
SEEN	To confirm blank pages seen
~~~	Occasionally used to underline examples of errors/inaccuracies

#### **Additional Guidance**

- Crossing out:
  - (a) If a candidate changes his/her mind about an answer and crosses out an attempt, award a mark if the final attempt is correct.
  - **(b)** If a candidate crosses out an answer to a whole question but makes no second attempt at it, mark the crossed out work.
- For Questions 2 and 3, if the candidate has written an answer in the space provided for that purpose, you should ignore anything written anywhere else, unless:
  - (a) there is an indication from the candidate that other material should be considered.
  - (b) the candidate has continued their answer outside the space provided.
  - (c) there is no answer in the space provided.
- Annotations used in the mark scheme:
  - (a) \ ^ = Insufficient. This means that, on its own, the material is not sufficient to score the mark.
- No response and '0' marks:
  - (a) Award NR (no response):

If there is nothing written at all in the answer space or

If there is only a comment which does not in any way relate to the question being asked (e.g. 'can't do' or 'don't know') or If there is only a mark which isn't an attempt at the question (e.g. a dash, a question mark).

(b) Award 0:

If there is any attempt that earns no credit, e.g. the candidate has copied out part or all of the question.

#### Optional questions:

Mark all questions attempted by the candidate. Where the candidate attempts more than one of the alternatives in Question 3, the marking system will take the best mark.

#### Using mark schemes with grade descriptors:

Start at the bottom of the mark scheme and work upwards through the descriptors when awarding marks.

The examiner should look at the work and then make a judgement about which level statement is the 'best fit'. In practice, work does not always match one level statement precisely so a judgement may need to be made between two or more level statements.

Once a 'best-fit' level statement has been identified, use the following guidance to decide on a specific mark:

- If the candidate's work convincingly meets the level statement, award the highest mark.
- If the candidate's work adequately meets the level statement, award the most appropriate mark in the middle of the range (where middle marks are available).
- If the candidate's work just meets the level statement, award the lowest mark.

#### **Detailed Mark Scheme**

Question	Answer	Marks
1	Candidates are required to complete 5 gaps in Malay. Read all of the items that the candidate has listed and award marks as follows:	5
	Award 1 mark for each correct item.	
	• In Question 1, award marks for items wherever the candidate has written them provided the candidate has made clear which part of the form they refer to.	
	Mark for communication. Tolerate inaccuracies, provided the message is clear. Ignore any definite/indefinite article, possessive adjective, etc. Ignore any verbs.	
	If spelling is inaccurate, start by referring to the table below. Refer to the questions below if no decision on the spelling you have encountered is recorded there.	
	If you read aloud what the candidate has written, does it sound like the correct answer and would a native speaker of Malay understand it?	
	Does what the candidate has written look like the correct answer, e.g. one letter missing but no other word created?	
	Would a native speaker of Malay understand it?	
	• Reject misspelt words which suggest a word with a quite different meaning. Where nouns are usually plural, accept the singular and vice versa.	
	All answers must fulfil the communicative purpose described in the rubric.	

Question	Answer			Marks	
1	Anda sakit di sekolah dan ingin pulang ke rumah awal. Anda perlu mengisi borang. Lengkapkan borang di bawah <u>dalam <b>Bahasa Melayu</b></u> .				
		ACCEPT	REFUSE		
	Gap 1 Hari: (1 mark)	Any appropriate name of day e.g. Isnin, Selasa, Rabu etc. Accept weekends as well.	Refuse vocabulary which cannot be considered as name of a day.		
	Gap 2 Kelas yang anda tidak dapat hadir hari ini: (1 mark each)	Any appropriate name of school subject <b>and</b> in Bahasa Melayu e.g. Sejarah, Matematik, Bahasa (Melayu/Inggeris/Cina) etc.	Refuse vocabulary which cannot be considered as name of school subject and not in Bahasa Melayu, e.g. History.		
	Gap 3 Sebab ingin pulang awal: Sakit (1 mark)	Any appropriate name of illness e.g. demam, batuk. Accept if candidate put in names of body parts etc e.g. kepala, kaki, mata since 'Sakit' is already provided in task.	Refuse vocabulary which cannot be considered as names of illness/ reasonable body pains/body parts.		
	Gap 4 Pengangkutan pulang ke rumah: (1 mark)	Any appropriate/reasonable name of transport/vehicle used to go home from school e.g. motor, kereta etc.	Refuse vocabulary which cannot be considered as an appropriate/reasonable name of transport/vehicle used to go home from school e.g. kapal terbang, kapal layar etc.		
	Gap 5 Hubungan kekeluargaan orang yang akan menjemput anda: (1 mark)	Any appropriate/reasonable family relationship of someone who can pick them up from school e.g. ibu, ayah, kakak ibu, adik ayah, nenek, makcik etc.	Refuse answer which cannot be considered as appropriate/reasonable family relationship of someone who can pick them up from school e.g. adik etc.		

Question	Answer	Marks
2	<ul> <li>Percutian</li> <li>Di manakah tempat percutian idaman anda?</li> <li>Bilakah waktu yang sesuai untuk kamu pergi bercuti di situ?</li> <li>Apakah yang anda suka lakukan semasa bercuti?</li> <li>Sekiranya ada boleh memilih, siapakah yang anda ingin pergi bercuti dengan anda? Mengapa?</li> <li>Apakah tempat yang anda tidak mahu pergi untuk bercuti? Mengapa?</li> <li>Tulis antara 80–90 perkataan dalam Bahasa Melayu.</li> <li>Read the whole answer and award a mark out of 12 using the table below.</li> </ul>	12

### Question 2: Percutian

Use tick1, tick2, tick3, tick4 tick5 for guidance

Question	Answer	Tick	Guidance
Task 1	Di manakah tempat percutian idaman anda?	√1	Can accept any type of place e.g. Malaysia, pantai
	Accept anything sensible.		e.g. Malaysia, pantal
Task 2	Bilakah waktu yang sesuai untuk kamu pergi bercuti di situ?	√2	
	Accept anything sensible.		
Task 3	Apakah yang anda suka lakukan semasa bercuti?	√3	
	Accept anything sensible.		
Task 4	Sekiranya anda boleh memilih, siapakah yang anda ingin pergi bercuti dengan anda? Mengapa?	√4	
	Accept anything sensible.		
Task 5	Apakah tempat yang anda tidak mahu pergi untuk bercuti? Mengapa?	√5	
	Accept anything sensible.		

Marks	Descriptor	Guidance
10–12	<ul> <li>Completes all tasks in the required level of detail.</li> <li>Provides consistently relevant information and opinions.</li> <li>Meaning is clear and communication is achieved, although there may be some linguistic inaccuracies.</li> <li>Uses straightforward vocabulary and structures.</li> <li>Links words and phrases using a range of simple connectors.</li> </ul>	Examples of linguistic inaccuracies: lapses in agreements, tenses/time frames, spelling Examples of linking words and phrases: and, or, but, because, then
7–9	<ul> <li>Completes most tasks in the required level of detail.</li> <li>Provides mostly relevant information and opinions.</li> <li>Meaning is mostly clear and communication is generally achieved, despite linguistic inaccuracies.</li> <li>Uses limited vocabulary and structures with some repetition.</li> <li>Some attempt to link words and phrases using a range of simple connectors.</li> </ul>	
4–6	<ul> <li>Completes some tasks with some of the required detail.</li> <li>Provides some relevant information.</li> <li>Meaning is sometimes clear and some communication is achieved, despite linguistic inaccuracies.</li> <li>Uses basic vocabulary and structures with frequent repetition.</li> <li>Some attempt to link words or phrases using a limited range of simple connectors repetitively (e.g. and, or).</li> </ul>	
1–3	<ul> <li>Attempts task(s), with little or none of the required detail.</li> <li>May provide information; is almost always irrelevant.</li> <li>Meaning is unclear and communication is rarely achieved.</li> <li>Uses isolated words/phrases appropriate to the task.</li> <li>Little attempt to link words or phrases.</li> </ul>	
0	No creditable content.	

Question	Answer	Marks
Jawab han	ya <u>satu</u> soalan. Pilih soalan 3(a) <u>atau</u> 3(b).	
Tulis antara	a 130–140 patah perkataan <u>dalam Bahasa Melayu</u> .	
3(a)	Universiti	28
	Anda telah pergi menghantar abang anda pada hari pendaftaran memasuki universiti. Tulis sebuah e-mel kepada datuk anda menceritakan tentang pengalaman itu.	
	Sertakan maklumat berikut di dalam e-mel anda:	
	<ul> <li>Berapa jauh perjalanan ke universiti abang anda itu.</li> <li>Kursus apa yang diambil oleh abang anda dan di mana dia akan tinggal.</li> <li>Perasaan anda sepanjang hari pendaftaran itu.</li> <li>Pendapat anda tentang kebaikan menyambung pelajaran di universiti.</li> <li>Pilihan anda sama ada untuk belajar di universiti di dalam atau di luar negara. Mengapa.</li> </ul>	
	Read the whole answer, award a mark from each of the three tables below and add up the total. Marks are available for:  task completion (maximum 10 marks) range (maximum 10 marks) accuracy (maximum 8 marks).	

Question	Answer	Marks
3(b)	<u>OR</u>	28
	Pekerjaan semasa cuti sekolah	
	Anda telah bekerja di sebuah kelab kanak-kanak semasa cuti sekolah. Tulis sebuah artikel untuk blog anda tentang pengalaman itu.	
	Sertakan maklumat berikut di dalam artikel anda:	
	<ul> <li>Ceritakan tentang dua tugas anda di situ.</li> <li>Apa yang paling menyeronokkan anda semasa bekerja di situ.</li> <li>Cabaran yang anda hadapi semasa bekerja di situ.</li> <li>Pendapat anda tentang bekerja semasa cuti sekolah.</li> <li>Rancangan anda untuk cuti sekolah yang akan datang.</li> </ul>	
	Read the whole answer, award a mark from each of the three tables below and add up the total. Marks are available for:  task completion (maximum 10 marks)  range (maximum 10 marks)  accuracy (maximum 8 marks).	

### Task completion

Marks	Descriptor
9–10	<ul> <li>Completes all tasks.</li> <li>Provides detailed information, opinions/reactions and explanations.</li> <li>The writing is focused and wholly relevant.</li> </ul>
7–8	<ul> <li>Completes most tasks.</li> <li>Provides straightforward information, opinions/reactions and explanations.</li> <li>The writing is mostly relevant.</li> </ul>
5–6	<ul> <li>Completes some tasks.</li> <li>Provides some information, opinions and simple explanations.</li> <li>The writing is more relevant than irrelevant.</li> </ul>
3–4	<ul> <li>Attempts some tasks with some success.</li> <li>Provides basic information and opinions.</li> <li>The writing is occasionally relevant.</li> </ul>
1–2	<ul> <li>Attempts task(s) with little or no success.</li> <li>Provides some information and is almost always irrelevant.</li> </ul>
0	No creditable response.

### Range

Marks	Descriptor	
9–10	<ul> <li>Uses extended, well-linked sentences frequently.</li> <li>Uses a wide range of simple and complex structures listed in the syllabus to produce sentences of varying length.</li> <li>Uses a wide range of vocabulary appropriate to the task(s).</li> </ul>	
7–8	<ul> <li>Uses some extended sentences, mostly well linked.</li> <li>Uses a range of structures listed in the syllabus, including some complex structures, to produce sentences of varying length.</li> <li>Uses a range of vocabulary appropriate to the task(s) with occasional repetition.</li> </ul>	
5–6	<ul> <li>Uses some extended sentences, with some evidence of linkage.</li> <li>Uses simple structures and attempts to use some complex structures listed in the syllabus.</li> <li>Uses mostly straightforward vocabulary appropriate to the task(s) with some repetition.</li> </ul>	
3–4	<ul> <li>Uses simple structures and makes no attempt at using the complex structures listed in the syllabus.</li> <li>Relies on repetition of a small range of straightforward vocabulary.</li> </ul>	
1–2	<ul> <li>Uses isolated phrases and makes some attempt at basic structures.</li> <li>Relies on repetition of a small range of basic vocabulary.</li> </ul>	
0	No creditable response.	

### **Accuracy**

Marks	Descriptor
7–8	<ul> <li>Accurate spelling and grammar; not necessarily faultless.</li> <li>Occasional errors in spelling and grammar do not impede communication.</li> </ul>
5–6	<ul> <li>Mostly accurate spelling and grammar.</li> <li>Errors in spelling and grammar sometimes impede communication.</li> </ul>
3–4	<ul> <li>Some accurate spelling and grammar.</li> <li>Errors in spelling and grammar frequently impede communication.</li> </ul>
1–2	<ul> <li>Rarely accurate spelling and grammar.</li> <li>Errors in spelling and grammar persistently impede communication.</li> </ul>
0	No creditable response.

Use tick1, tick2, tick3, tick4 tick5 for guidance

### Question 3(a): Universiti

Question	Answer	Tick	Guidance
Task 1	Berapa jauh perjalanan ke universiti abang anda itu.	√1	Can accept distance and duration
	Accept anything sensible.		
Task 2	Kursus apa yang diambil oleh abang dan dan di mana dia akan tinggal.	√2	
	Accept anything sensible.		
Task 3	Perasaan anda sepanjang hari pendaftaran itu.	√3	
	Accept anything sensible.		
Task 4	Pendapat anda tentang kebaikan menyambung pelajaran di universiti.	√4	
	Accept anything sensible.		
Task 5	Pilihan anda sama ada untuk belajar di universiti di dalam atau di luar negara. Mengapa?	√5	
	Accept anything sensible.		

### Question 3(b): Pekerjaan semasa cuti sekolah

Question	Answer	Tick	Guidance
Task 1	Ceritakan tentang dua tugas anda di situ.	√1	
	Accept anything sensible.		
Task 2	Apa yang paling menyeronokkan anda semasa bekerja di situ.	√2	
	Accept anything sensible.		
Task 3	Cabaran yang anda hadapi semasa bekerja di situ.	√3	
	Accept anything sensible.		
Task 4	Pendapat anda tentang bekerja semasa cuti sekolah.	√4	
	Accept anything sensible.		
Task 5	Rancangan anda untuk cuti sekolah yang akan datang.	√5	
	Accept anything sensible.		