



General Certificate of Secondary Education  
January 2018

Centre Number

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Candidate Number

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# Learning for Life and Work: Modular

Unit 5  
Employability

<b>ML</b>
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**[GLW61]**

**FRIDAY 5 JANUARY, MORNING**

## TIME

45 minutes, plus your additional time allowance.

## INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

**You must answer the questions in the spaces provided.**

**Do not write outside the boxed area on each page or on blank pages.**

Complete in black ink only.

The insert (containing **Source A**) is to be used for Questions **4** and **5** in **Section B**.

Answer **all** questions in this paper.

## INFORMATION FOR CANDIDATES

The total mark for this paper is 40.

Quality of written communication will be assessed in Questions **4** and **5**.

Figures in brackets printed down the right-hand side of pages indicate the marks awarded to each question or part question.

### Section A

Answer **all** questions in this section.

**This question is about recruitment and selection practices for employment.**

**1 (a)** Name the term used to describe training carried out in the workplace.

\_\_\_\_\_ [1]

**(b)** Why would a job applicant be asked to list their qualifications on an application form? Write down **one** reason and explain your answer.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

**(c)** Why should a job applicant do research on the employer's business before attending an interview? Write down **one** reason and explain your answer.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

This question is about the impact of globalisation on employment.

2 (a) What term is used to describe the pairing of towns and cities across the world?

\_\_\_\_\_ [1]

(b) Write about **one** reason why a business may need to employ extra workers.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

(c) Write about **one** reason why transporting goods may give problems to businesses trading abroad.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

[Turn over

This question is about rights and responsibilities of employers and employees.

3 (a) Name **two** sanctions an employee could face if they don't meet their responsibilities in the workplace.

1. \_\_\_\_\_ [1]

2. \_\_\_\_\_ [1]

(b) Employers must make sure that their workplace is healthy and safe for their workers. Write about **two** reasons why.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

(c) The Disability Discrimination Act is important to an employer. Write about **two** reasons why.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

[Turn over

### Section B

Answer **all** questions in this section.

4 Read **Source A** and use it to help you answer this question.

(a) Explain **two** reasons why employers expect their workers to be punctual in the workplace at all times.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [2]









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**THIS IS THE END OF THE QUESTION PAPER**

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For Examiner's use only	
Question Number	Marks
1	
2	
3	
4	
5	

<b>Total Marks</b>	
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Examiner Number

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## Source A

**Insert: Employability**

**For use with Questions 4 and 5.**

**SOURCE A**

**Employment and Technology**

Employers usually interview job applicants in order to assess whether or not they are suitable for the job. They value punctuality in their employees at all times throughout the day so that all deadlines are met in the workplace.

The use of new technologies in the workplace can certainly improve communication, but can lead to fewer workers being employed.

*Source: Chief Examiner*