



Centre Number

--	--	--	--	--

Candidate Number

--	--	--	--	--

General Certificate of Secondary Education
2015

Learning for Life and Work:

Modular

Unit 5
Employability

[GLW61]

MV18

FRIDAY 8 MAY, MORNING

TIME

45 minutes, plus your additional time allowance.

INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

You must answer the questions in the spaces provided.

Complete in blue or black ink only. The insert (containing **Source A**) is to be used for Questions **4** and **5** in **Section B**. Answer **all** questions in this paper.

INFORMATION FOR CANDIDATES

The total mark for this paper is 40.

Quality of written communication will be assessed in Questions **4** and **5**.

Figures in brackets printed at the end of each question indicate the marks awarded to each question or part question.

Section A

Answer **all** questions in this section.

This question is about the impact of globalisation on employment.

1 (a) Complete the following sentence using **one** word:

Goods which Northern Ireland buys from other countries are called [1 mark]

(b) Identify and explain **one** reason why a business may need to employ extra workers. [2 marks]

(c) Identify and explain **one** reason why currencies used in different countries may present problems to businesses trading abroad. [2 marks]

This question is about rights and responsibilities of employers and employees.

2 (a) Name the law which states that people of all races must be treated equally. [1 mark]

(b) Explain **one** reason why an employer should make their employees aware of health and safety issues in the workplace. [2 marks]

(c) Explain **one** reason why employees should have a Contract of Employment drawn up by their employer. [2 marks]

This question is about recruitment and selection practices for employment.

3 (a) Name two competencies/personal qualities that employers find important in their employees.

[1 mark for each]

1. _____

2. _____

(b) Identify and explain two reasons why careers teachers can provide guidance to students when completing application forms for jobs. [2 marks for each reason]

1. _____

2. _____

(c) Identify **and** explain **two** reasons why it is important for students to take part in an Interview Skills Day.
[2 marks for each reason]

1. _____

2. _____

Section B

Answer **all** questions in this section.

4 Read **Source A** and use it to help you answer this question.

(a) Explain **two** risks that an entrepreneur may face when they start their own business. [2 marks for each risk]

1. _____

2. _____

For Examiner's use only	
Question Number	Marks
1	
2	
3	
4	
5	

Total Marks	
--------------------	--

Examiner Number

Permission to reproduce all copyright material has been applied for.
In some cases, efforts to contact copyright holders may have been unsuccessful and CCEA will be happy to rectify any omissions of acknowledgement in future if notified.



General Certificate of Secondary Education
2015

Learning for Life and Work: Modular

Unit 5

Employability

[GLW61]

FRIDAY 8 MAY, MORNING

MV18

SOURCE A

Insert: Employability

For use with Questions 4 and 5.

SOURCE A

The Working Environment

When starting up a business, entrepreneurs may experience difficulty with cash flow as they may not have the expertise to cope with all the financial aspects of the business.

Entrepreneurs may have to hire more workers. They may interview various applicants in order to assess their suitability for the job as well as finding out what sort of person they are.

The successful applicants may require training in order to motivate them in their work which could lead to increased sales for the business. However, employees may require time off from their work to participate in training programmes and this may cause problems for the business when meeting deadlines.

Source: Chief Examiner