

Please read the instructions printed at the end of this form. **One** of these sheets, suitably completed, should be attached to the assessed work of **each** candidate.

<b>Unit Title</b>	<b>Getting Work</b>	<b>Unit Code</b>	<b>G384</b>	<b>Session</b>		<b>Year</b>	
<b>Centre Name</b>						<b>Centre Number</b>	
<b>Candidate Name</b>						<b>Candidate Number</b>	

**Evidence: You need to produce a portfolio** that contains **three** pieces of work:

- a self-promotion pack (including resumé, sample letter, publicity leaflet, photographs, images, reviews, testimonials, affiliations to professional associations, agent's details);
- an outline of the range of work you consider possible during your first year as a professional, indicating how information obtained from real-life workers has been used in its creation; the outline must contain at least 50% freelancing work;
- a written analysis of your plan and self-promotion pack (**1 000** words), evaluating its strengths and weaknesses and including a strategy for future professional development and work.

Criteria			Teacher Comment	Location
<p><b>AO1.1.1:</b> You demonstrate a basic to adequate knowledge of the nature of contract working and the range of opportunities available to contract workers and freelancers; you demonstrate limited clarity and coherence with only basic use of performing arts terminology – errors of grammar, punctuation and spelling may be noticeable and intrusive;</p> <p style="text-align: right;"><b>[0 1 2 3 4]</b></p>	<p><b>AO1.1.2:</b> you demonstrate a competent understanding of the range of opportunities available to contract workers and freelancers and the opportunities and challenges offered by each; you demonstrate clarity and coherence, with appropriate use of performing arts terminology – there may be occasional errors of grammar, punctuation and spelling but these are not intrusive;</p> <p style="text-align: right;"><b>[5 6 7]</b></p>	<p><b>AO1.1.3:</b> you demonstrate a very impressive ability to understand a complex range of work opportunities for contract workers and freelancers and you identify and discuss the relative merits of each; you demonstrate clarity, coherence and fluency with effective and confident use of appropriate performing arts terminology – there are few, if any, errors of grammar, punctuation and spelling.</p> <p style="text-align: right;"><b>[8 9 10]</b></p>	<p style="text-align: center;"><b>Mark</b></p>	
<p><b>AO1.2.1:</b> You construct a plan that identifies work opportunities, some of which could be appropriate to securing a realistic level of income;</p> <p style="text-align: right;"><b>[0 1 2 3 4]</b></p>	<p><b>AO1.2.2:</b> you construct a plan that outlines several work opportunities which you would have a realistic possibility of achieving and, if achieved, these would enable you to sustain yourself in your chosen discipline;</p> <p style="text-align: right;"><b>[5 6 7]</b></p>	<p><b>AO1.2.3:</b> you produce a comprehensive plan of work for the year that demonstrates a sensitive understanding of work opportunities, keen awareness of the marketability of your skills and the need for contingency.</p> <p style="text-align: right;"><b>[8 9 10]</b></p>	<p style="text-align: center;"><b>Mark</b></p>	

Criteria			Teacher Comment		Location
<p><b>AO4.1.1:</b> You review the information you have gained through the interviews you have conducted with workers and make an attempt to incorporate them in your projection of work, as you describe the requirements of each type of work; you demonstrate limited clarity and coherence with only basic use of performing arts terminology – errors of grammar, punctuation and spelling may be noticeable and intrusive;</p> <p style="text-align: right;"><b>[0 1 2 3 4 5]</b></p>	<p><b>AO4.1.2:</b> you consider in detail the information you have gained from your interviews with workers and discuss, with insight, the relevance of each type of work to your overall plan; you demonstrate clarity and coherence, with appropriate use of performing arts terminology – there may be occasional errors of grammar, punctuation and spelling but these are not intrusive;</p> <p style="text-align: right;"><b>[6 7 8 9 10]</b></p>	<p><b>AO4.1.3:</b> you demonstrate a highly effective ability to draw upon the research you have conducted with workers in the industry, analyse the demands and benefits of the various types of work in your plan and clearly articulate your overall strategy; you demonstrate clarity, coherence and fluency with effective and confident use of appropriate performing arts terminology – there are few, if any, errors of grammar, punctuation and spelling.</p> <p style="text-align: right;"><b>[11 12 13 14 15]</b></p>			
<p><b>AO4.2.1:</b> Your SWOT analysis (1 000 words) identifies the most obvious features of your plan and self-promotion pack and sets them out coherently;</p> <p style="text-align: right;"><b>[0 1 2 3 4 5]</b></p>	<p><b>AO4.2.2:</b> your SWOT analysis (1 000 words) explores the full range of features of your plan and self-promotion pack and provides a balanced evaluation of its likely success;</p> <p style="text-align: right;"><b>[6 7 8 9 10]</b></p>	<p><b>AO4.2.3:</b> your SWOT analysis (1 000 words) is impressive and identifies a highly effective and detailed understanding of all aspects of your plan and self-promotion pack and provides a thoughtful and sophisticated evaluation of its likely success.</p> <p style="text-align: right;"><b>[11 12 13 14 15]</b></p>			
<b>Total/50</b>					
If this work is a re-sit, please tick		Session and Year of previous submission		Please tick to indicate this work has been standardised internally	

Please note: This form may be updated on an annual basis. The current version of this form will be available on the OCR website ([www.ocr.org.uk](http://www.ocr.org.uk)).

### Guidance on Completion of this Form

- 1 One sheet should be used for each candidate.
- 2 Please ensure that the appropriate boxes at the top of the form are completed.
- 3 Please enter *specific* page numbers where evidence can be found in the portfolio, and where possible, indicate to which part of the text in the mark band the evidence relates.
- 4 Circle the mark awarded for each strand of the marking criteria in the appropriate box and also enter the circled mark in the final column.
- 5 The marks for the strands added together will give a total out of 50. This total will be automatically calculated in the relevant box.