

To be opened two working days before the exam (Exam date: Friday 11 January 2013)

GCSE MEDIA STUDIES

B322/01/IT Textual Analysis and Media Studies Topic (Moving Image)

INSTRUCTIONS FOR TEACHERS



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GENERAL

- The DVD extract is for use with the GCSE Textual Analysis and Media Studies Topic: Moving Image (B322/01) question paper.
- The DVD contains four screenings of the extract for analysis and the correct amount of time in between each screening for note-making. There is no need for the invigilator to stop or rewind the DVD.

CHECKING PROCEDURES: TWO WORKING DAYS BEFORE THE EXAMINATION (Friday 11 January 2013)

- The arrangements for screening the DVD on the day of the examination should be planned in advance. It is permissible to use classrooms with one or more television sets or to use a projector in a large space. You must ensure all candidates have a clear view of the screen and are able to hear the DVD easily.
- You should check that your DVD player equipment is working correctly.
- Before the day of the examination, play the DVD through once in order to check sound and picture quality. Ensure that this check is done under secure conditions in your Centre. In the event of any problems with sound or picture quality that are not caused by your DVD player equipment, you should contact OCR's Question Paper Despatch Team.

SCREENING THE DVD ON THE DAY OF THE EXAMINATION

- Ensure that all candidates have a clear view and can hear easily.
- Once the DVD starts candidates must be allowed three minutes to read all the questions on the question paper. The extract will start automatically after three minutes.

NOTES

- The question paper contains instructions to candidates on when to make notes. You should ensure that all candidates follow these instructions.
- Candidates must make notes on the additional plain paper provided.
- Notes must be handed in at the end of the examination and be confidentially disposed of by the centre. Notes **must not** be returned to OCR with scripts.

RETURNING THE DVD AFTER THE EXAMINATION

- Please use the envelope and label supplied with the DVD to return it to OCR, DC10 Warehouse, Hill Farm Road, Whittlesford, Cambridge CB22 4FZ following the examination.
- This document consists of **2** pages. Any blank pages are indicated.

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